

Library Catalogue

Using Webcat - the library catalogue

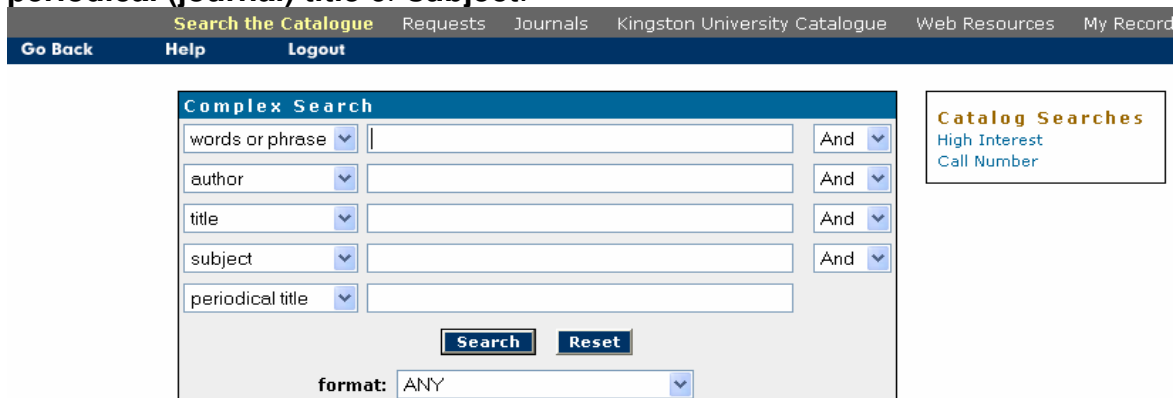
The library catalogue at St. George's can be used to locate items held in the library including books, journals, videos, pamphlets and theses. It can be accessed from **anywhere** via the Internet.

- Go to: <http://unicorn.sgul.ac.uk>
- click on the **WebCat** icon.



SEARCHING THE CATALOGUE:

The first screen shown below allows you to search for **word or phrases, author, title, periodical (journal) title or subject.**



The screenshot shows the 'Complex Search' interface. At the top, there is a navigation bar with links: 'Search the Catalogue', 'Requests', 'Journals', 'Kingston University Catalogue', 'Web Resources', and 'My Record'. Below this is a secondary bar with 'Go Back', 'Help', and 'Logout'. The main search area is titled 'Complex Search' and contains five search criteria: 'words or phrase', 'author', 'title', 'subject', and 'periodical title'. Each criterion has a dropdown menu and an 'And' dropdown. Below the search boxes are 'Search' and 'Reset' buttons. At the bottom, there is a 'format:' dropdown set to 'ANY'. To the right of the search area is a box titled 'Catalog Searches' with options for 'High Interest' and 'Call Number'.

Title search:

- Enter one or two words from the title of the item you are interested in the **Title** box
- click on **Search**

The results of your search will be listed. To see the full details of an item:

- click on **Details**

The full record will show you how many copies of an item are in the library and whether they are on loan or on the shelves. If an item is on loan you will see the date it is due back. It will also show you the call number e.g. **HM258 DAY** which is where the book can be found in the library.

Clicking on **Go Back** button will take you back one stage in your search.

Subject searching:

Type your subject into the **Subject** box.

Periodical (journal) search:

Type in the title of the journal you are looking for in the **periodical title** box. You may need to scroll down a list before finding your title.

For a full list of electronic journals click on the **journals** button near the top of the screen or go to: www.sgul.ac.uk/depts/library and click on **journals**.



There are other ways to search the catalogue - on screen instructions are available to guide you

RESERVING ITEMS

If all the copies of the item you require are on loan you can reserve the item by using the library catalogue. Look up the item you wish to borrow and display the full details by clicking on **Details**.

Click on **Place hold** at the left of the screen

record 1 of 1 for search words or phrase "marburg and ebola"

Item Information | **A Look Inside** | Catalog Record

Marburg and Ebola Viruses \edited by Hans-Dieter Klenk
Klenk Hans-Dieter

The Marburg and Ebola viruses, the two species within the family Filoviridae, are among the most pathogenic agents causing fulminant haemorrhagic fever in humans and non-human primates. The chronology of filovirus epidemics and epizootics proves that these viruses are emerging pathogens. Since the discovery of the Marburg virus in 1967 [read more...](#)

Publisher: Springer Verlag
Pub Date: 1998
Pages: vii,224p
ISBN: 3540647295
Copy Info: No copies currently available. [Place Hold](#) (Estimated wait is 22 days).
1 copy total in all locations.
A Look Inside: [Contents](#) [Summary](#)

Holdings

Copies	Material	Location
WC500 KLE	1 Three week loan period	19/7/2004

- In the **user ID** box, type your library card number (the ten digit number under the bar code)
- click on **Place hold**
- You should see a message confirming that your hold has been placed.

Your reservation will not be placed if the catalogue shows that the item is available or if you have a fine on your library ticket. Overnight loan and short loan items may not be reserved.

Renewing your loans

You may renew the items on your ticket using the library catalogue.

Click on **My Record**

Library Catalogue

Contact Library Staff
Books recently added to the library

Search the Catalogue | Requests | Journals | Kingston University Catalogue | Web Resources | **My Record**

Help | Logout

At the next screen click on **Renew my Loans**

- In the **user ID** box, type your library card number (the ten digit number under the bar code)
- click on **List Charged Items**
- Tick the appropriate boxes to select items to renew or select the **Renew All** button
- Click on **Renew Selected Items**
- Items renewed will be confirmed on screen together with the new return dates

You may only renew items THREE times without bringing the books into the library. You may not renew items if you have fines on your library ticket or if the item has been reserved.